



## Immediate Action Required!

### New background check and training requirements for 2019-2020.

FALL DEADLINE: AUGUST 31, 2019

SPRING DEADLINE: MARCH 20, 2019

To NGS and Academy Coaches, Managers, Referees, Board Members, Volunteers and Staff:

Did you know that before the Fall 2019 Season kicks off, **every adult who volunteers or works with NGS in ANY capacity (referees, board members, coaches, team managers, etc.) must complete several NEW and MANDATORY national requirements** as part of US Soccer's Safe Soccer Framework?

The key elements are:

- New Membership Management System for Adult Registrations
- Expanded background checks, including State and National Sex Offender Searches, CORI, and SORI
- SafeSport course for Abuse Prevention Education and Training
- Concussion Training: CDC's Heads Up Coaches Course

**Everyone -- regardless of their CORI status -- must register in MA Youth Soccer's new adult membership management system.** No exceptions! In addition, there are 2 required online courses which will take approximately 2.5 hours total time to complete. All training is free. Please do not wait to start the process. **READ THIS ENTIRE LETTER AND FOLLOW THE STEPS AS OUTLINED.**

*TIP - If you haven't already done so, we suggest you review this detailed letter from Mass Youth Soccer at your earliest opportunity:*

[http://www.mayouthsoccer.org/assets/61/6/Mass\\_Youth\\_Soccer\\_Safe\\_Soccer\\_-\\_Adult\\_Introduction\\_vFinal.pdf](http://www.mayouthsoccer.org/assets/61/6/Mass_Youth_Soccer_Safe_Soccer_-_Adult_Introduction_vFinal.pdf)

## MANDATORY ACTION STEPS (DEADLINE AUGUST 31)

1. **Prepare** - Get your driver's license and take a digital head shot (head and shoulders facing the camera, no hat or sunglasses, high resolution).

**TIP - Start Now.** *Your background check and training must be approved before the season starts. This is new for everyone and the approvals are taking longer than normal.*

2. **Create an account** - Visit the NGS US Soccer Connect web site page: [newtongirls.mayouthsoccerconnect.org](http://newtongirls.mayouthsoccerconnect.org). Click "Register Now" to create an account. **If you are a coach, please use the same email you used in DCC for coaching license certification** as there is a plan to link the systems and track your coaching licenses.

**TIP - Email Addresses:** *The Email Address entered on the Registration form is used to manage account registration(s). It also links to the Digital Coaching Center (DCC) and SafeSport Auto-Approval. It is important that you use the same email address when you set up the account for each online training course.*

**TIP - Associating with more than one youth sports organization:** *If you belong to more than one organization (for example, NGS and NYS), you must register with each organization through their unique US Soccer Connect web site page.*

3. **Complete registration for background checks** - Log in to your new account and follow the prompts to [complete your Annual Adult Registration](#) (keep your username and passwords handy).

**TIP - Under 18:** *If you are a volunteer or referee who is younger than 18 years old, you must register with US Soccer Connect. However,*

- *A background check will not be run until you are 18.*
- *You DO NOT have to complete the SafeSport training.*
- *You MUST complete the concussion training.*

4. **Verify CORI** - New volunteers only: You will need to print the CORI acknowledgement form and bring it to Holly Henson along with a photo ID. She will be attending the coach meetings and holding open office hours for your convenience:
  - Monday, August 26, 4:30 - 7:30 pm at 36 Parker St., Newton Center
  - Tuesday, September 3, 6:30 - 8:30 pm at Oak Hill Middle School Auditorium

If none of these times work, please email [NGSCORI@gmail.com](mailto:NGSCORI@gmail.com) to arrange a time to meet for verification. **Note: The US Soccer Connect site is experiencing some problems and you may not be able to download the CORI acknowledgement form that is needed for verification. We will notify you when this issue has been fixed.**

5. **Confirm account setup** - Look for a confirmation email from [Support@stacksports.com](mailto:Support@stacksports.com) with the subject "Newton Girls Soccer Online Registration. (This may take up to 48 hours.)
6. **Complete training** - Once you receive the email, log back into your [NGS US Soccer Connect](#) account to check your compliance status for required training. Use the links in your account to complete any necessary courses or upload certificates of completion for:

- Abuse Prevention Certification: "Safe Sport"

***TIP - SafeSport training takes about 2 hours. Training does not have to be completed in one sitting. After the initial training, a brief SafeSport refresher course must be completed annually. If you completed the SafeSport course in the 2018-2019 season, you can skip the training and upload your certificate to your account.***

- Concussion Training Certification: CDC Heads Up Coach training course (The Center for Disease Control training is the only Mass Youth Soccer approved method.)

***TIP - Concussion training takes about 30 minutes. Certification is valid for two years. If you completed the CDC Heads Up Course (NFHS certification is not accepted) in the 2018-2019 season, you can skip the training and upload your certificate to your account.***

You DO NOT need to upload anything for the "Safety / Additional Certification". Please disregard that item.

If you have any **trouble uploading** your certificates, please save them as a PDF and email to [registrar@newtongirlssoccer.org](mailto:registrar@newtongirlssoccer.org).

7. **Get your ID** - As soon your background checks are cleared and training requirements are met, the Registrar will send you your Mass Youth Soccer credential and you are good to go! Credentials will be distributed at the Fall Coach Meetings. If you do not attend the meeting or do not complete the process in time, we will mail you your credential.

## RESOURCES

- US Soccer [Safe Soccer](#) Framework
- [MA Safe Soccer](#)- a single resource web site section where all adults, players, and parents involved with Mass Youth Soccer can access the tools and resources necessary to support our players health, wellness and safety
- [Who Must Complete An Adult Registration?](#)
- [How to Complete an Adult Registration Help Guide](#)
- [SafeSport Abuse Prevention Training Help Guide](#)
- [Concussion Training Help Guide](#)
- [MYSA Required Safety Policies](#)

Thank you for your cooperation and patience with this new process! Please email us if you have any questions.

Best wishes,  
Marysol Masse-Makimura,  
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